

## **FEATURES AND BENEFITS OF OUR FLORAL COURSE:**

1. **Dedicated and experienced floral instructor-** Our floral instructor, Ms Carol Lee, AIFD, CFD who is the founder of Charming Cottage, who is an accredited member of American Institute of Floral Design (AIFD), a non profit education association dedicated to the advanced of professional floral design through education and leadership. AIFD Accredited membership is regarded as a high honor in the floral industry. There is no doubt we have excel in our floral design skills and we are willing to teach our students and bring them to international level.

2. **Proven teaching method:** Our teaching method has been proven to be 'age friendly', meaning students from all age from as young as 10 year old primary student up to senior citizen of age 75 are able to pick up the skills under our supervision. We have modified and amend the teaching method from time to time with the ultimate purpose to convey the message in a simple and very clear approach.

3. **Time management-** Only 1 hour for each lesson, students are required to complete the entire arrangement within 45 minutes without further delay. This requirement meets the international standard time management for floral arrangement. We wants to ensure students are able to design and arrange the flowers in a fast and efficient way.

4. **Flexi learning hours-** students can choose their learning pace, whether to complete the course within 1 month or go slow and steady. No expiry date for the course.

5. **Special rate for students-** as long as you are a student with us, you are entitled to enjoy a lower buying price for all of our products, from variety of home décor items such as 3D wall decor, oil painting, to table décor such as vases, everlasting flower, pebbles and sand, custom made décor, balloons etc. This is THE BEST WAY TO SAY THANK YOU to our students for their support.

6. **Multiple learning in class** - our floral instructor will personally go through the lesson on a one to one basis; to rectify the mistakes by the students as we treat the floral arrangement as something personal. And at the same time we also practice group learning, which means students can learn further from other students (peer learning). Students can interact and exchange their ideas after the one to one session. In other words students gain multiple knowledge and information as we practice sharing concept in our teaching method.

7. **Go Green concept-** this is one of our TOP priority in class: students are educated to go green and save the earth, so that they are able to share and spread the ideas to their family and friends.

8. **Healthy social group-** By participating in our courses students will get to know other flower lovers. We encourage every students to interact with each other and participate in our various programs which require good team work spirit and interactions.

9. **Flexible learning skills-** at our learning center we can custom made the floral course, ie students can discuss with our floral instructor what is their learning direction and focus more on their interest. (This flexi learning is only allow for those advanced students who has acquired intermediate floral arrangement skills).

10. Students will receive a certificate of attendance upon completion of each course. Extra fee will be levied if student request for a certificate of passing the examination.

#### Terms & conditions

1. Registration of RM100 (non-refundable) will be collected upon signing up the course.
2. Early notice (48 hours) is advisable in the event the students fail to attend the class. This is to avoid wastage of the flower. However, students are allowed to collect the flowers ordered for emergency case. No refund is allowed.
3. Notes are given to students. Students are required to bring the notes for each lessons.(Basic floral course)

3. Our timetable are as follows:

<u>Weekday</u>	<u>Time</u>
Every Thursday & Friday	10.30am-1pm, 3pm to 5pm.
Every Saturday	11am – 1pm, 3pm – 5pm

4. Students can choose anytime within the timeframe stipulated above.

5. Students can opt for up to 4 lessons in a week (maximum) or 1 lesson per week. (flexi time learning)

6. Please contact our instructor if you cannot follow the timetable but still wish to attend our class.

7. You may contact us for other floral designing details, ie we can custom made the course according to your need and request.



(SA0131644-M)

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## FLORAL DESIGN COURSES REGISTRATION FORM

1. Applicant's Name:

\_\_\_\_\_

2. Gender: \_\_\_\_\_ 3. Date of birth: \_\_\_\_\_

4. Address:

\_\_\_\_\_

\_\_\_\_\_

5. Contact: a) House: \_\_\_\_\_ b) Handset: \_\_\_\_\_

6. Email add: \_\_\_\_\_

### Details of Floral Courses:

Please choose the type of courses and write down the date of commencement:

	<u>Type of Course</u>	<u>Date of commencement</u>
1)	Basic course	_____
2)	Intermediate course	_____
3)	Advance course (1)	_____
4)	Advance course (2)	_____
5)	Wedding course	_____
6)	Professional Course (1)	_____

- 7) Professional Course (2) \_\_\_\_\_
- 8) Everlasting floral design course \_\_\_\_\_
- 9) Management course \_\_\_\_\_

Mode of payment:

- a) by cash
- b) by online interbank fund transfer (Maybank acc: 5 12642 6042 06)
- c) by cheque (issue to Charming Cottage)
- d) by credit card

Agree and Confirmation:

I here declared that the above information given are true and correct. I agree to abide to the rules and regulation set by Charming Cottage.

- There will be no refund on the cancellation of the course
- No video and other recording are allowed during the course

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use

Date received: \_\_\_\_\_

Amount received: \_\_\_\_\_

Remarks: \_\_\_\_\_